

POSITION DESCRIPTION

POSITION TITLE:	Research Nurse
DIVISION / SECTION:	Child Health Division
SUPERVISOR:	Clinical Trial Coordinator
CLASSIFICATION LEVEL:	GSL 7
SALARY RANGE:	\$75,033 to \$82,067
STATUS (FTE):	1.0 FTE
NO. OF POSITIONS REPORTING DIRECTLY:	1
NO. OF POSITIONS REPORTING INDIRECTLY:	3

SUMMARY OF POSITION:

The IHEAR BETA trial is a randomized controlled trial funded by the National Health and Medical Research Council to evaluate the use of Povidone-iodine ear wash and oral cotrimoxazole for chronic suppurative otitis media in Aboriginal children, compared to the standard recommended treatment of dry mopping and ciprofloxacin ear drops.

The role of the Research Nurse is to ensure that the trial meets standards of Good Clinical Practice, including informed consent, participant eligibility assessments and adverse event monitoring. The research nurse will be responsible for participant recruitment, clinical data and specimen collection, and follow-up visits according to the Study Protocol and Menzies Standard Operating Procedures. Study specific training, including comprehensive ear training will be provided. This position involves visiting (by light aircraft or 4WD) remote communities within the Northern Territory.

PRIMARY RESPONSIBILITIES:

Under the supervision of the Trial Coordinator your role will be to:

1. Provide study specific clinical care of the study participants including general health checks.
2. Perform all clinical aspects of the study including ear examinations, specimen collection (nasal/ear swab and blood collection), review of medical records and complete questionnaires according to the study protocol and standard operating procedures.
3. Ensure the research is conducted in accordance with Good Clinical Practice guidelines.
4. Take part in participant recruitment, informed consent process, randomisations, retention and follow-up.
5. Collect all Trial and Adverse Event monitoring data and ensure it is stored/transmitted appropriately in accordance with ethical, cultural and confidentiality requirements.
6. Communicate and coordinate effectively with study participants, Chief Investigators and other project staff.
7. Co-ordinate visits to participating communities in remote areas via either air or road (Menzies manual 4WD) under limited supervision.
8. Work with and support a local community researchers in participating communities whose role will be to support the families of the clinical trial.
9. Any other tasks as reasonably required by the supervisor, manager and/or Director.

SELECTION CRITERIA:

Essential:

1. Tertiary nursing qualification and registration/ability to obtain registration with the relevant Board of the Health Professions Licensing Authority.
2. Highly developed ability to communicate effectively, both orally and in writing, to a range of audiences including a multidisciplinary team and Aboriginal people.
3. Demonstrated capacity to work independently without direct supervision and maintain good organisational and time management skills to undertake the range of administrative, reporting and liaison activities of this position.
4. Experience with basic computer software applications, including Microsoft Office Suite and Outlook
5. Willingness and ability to travel to remote communities by air or 4WD, for up to 5 days at a time as part of a team.
6. The ability to maintain a current Australian driver's license and Working with Children Clearance (Ochre Card).
7. An understanding and awareness of relevant Workplace Health and Safety as well as Equal Opportunity principles and legislation along with a commitment to maintaining a healthy and safe workplace for all Menzies staff, students, volunteers and visitors.

Desirable:

1. Experience working with and knowledge of health issues affecting Indigenous Australians.
2. Experience/qualifications in (ideally paediatric) nursing.
3. Knowledge or experience in evidence based medicine and clinical trials.

Approval:

Professor Peter Morris
Chief Investigator

Signature

Date

Professor Anne Chang
Head of Child Health Division

Signature

Date

GSL 7

PACKAGE COMPONENT	Minimum Value GSL 7/1 (\$)	Maximum Value GSL 7/4 (\$)
Gross Salary (position advertised as General Staff Level 7)	\$ 75,033.00	\$ 82,067.00
Superannuation (14% superannuation contribution depends on employee contributing 3% of pre tax salary)	\$ 10,504.62	\$ 11,489.38
Salary Packaging Grossed Up (Based on utilising the full \$16,040 salary packaging component plus the \$5000 Meal Entertainment Card.)	\$ 11,114.50	\$ 11,273.28
Leave Loading (Payable on the last pay before Christmas (first year will be a pro rata payment))	\$ 1,411.00	\$ 1,411.00
Total Salary Package	\$ 98,063.12	\$ 106,240.66