

This tool is designed to be used with the accompanying protocol

Section 1 Health centre information

1.1	Health centre ID	_____
1.2	Audit date	____ / ____ / ____
1.3	Auditors initial and surname	_____
1.4	Governance	1-OATSIH funded 2-State/Territory Government funded 3-Other (please specify)
1.5	Location – Where is the health centre located?	1- City 2- Regional town 3- Remote community 4- Other
1.6	Number of Outstations or Outlying Clinics provided by the Health Centre	<input type="text"/>
1.7	Accreditation status	1- Accredited - AGPAL 2- Accredited – QIC) 3- Accredited – Other (please specify) 4- In process - AGPAL 5- In process – QIC 6- In process – Other 7- Next 12 months with plans to commence accreditation process in the next 12 months 8- Not accredited with no plans to commence accreditation process in next 12 months

Section 2 Estimate of service population

2.1	Service area population	
	Estimated number of Aboriginal &/or Torres Strait Islander people in the service area	<input type="text"/>
2.2	Health centre clients	
	Total number of Aboriginal &/or Torres Strait Islander clients	<input type="text"/>
	Total number of Non-Aboriginal &/or Torres Strait Islander clients	<input type="text"/>
2.3	Regular clients	
	Number of regular Aboriginal &/or Torres Strait Islander clients	<input type="text"/>
	Number of regular Non-Aboriginal &/or Torres Strait Islander clients	<input type="text"/>
2.4	Health centre definition of regular client	1- At least ____ visits to the health centre in the past ____ years 2- Geographical area or primary place of residence 3- Other (please specify) _____ 4- No clear definition

Section 3 Regular day-to-day staff

3.1 Number of regular day-to-day staff positions employed over the past 12 months

Indicate the number of positions in which people have actually been employed (full time or part time) in each of the roles listed below over the past 12 months. This refers to the number of positions actually filled, not the number of different staff members who may have been employed in the same position over the course of the year

	Aboriginal &/or Torres Strait Islander		Non-Aboriginal &/or Torres Strait Islander	
	Full time	Part time	Full time	Part time
Managers				
Aboriginal &/or Torres Strait Islander Health Workers				
Nurses				
General Practitioners (for remote communities include only resident GPs in this table)				
Other clinical staff (e.g. allied health workers, counsellors)				
Administrative Staff				
Other non-clinical staff (e.g. drivers, cleaners)				

Section 4 Regular visiting staff

4.1 Number of regular (*at least once a fortnight*) visiting staff members who have been providing a regular visiting centre to the health centre over the past 12 months. Indicate the number of staff in each of the roles listed below

	Aboriginal &/or Torres Strait Islander	Non-Aboriginal &/or Torres Strait Islander
Aboriginal &/or Torres Strait Islander Health Workers		
Nurses		
General Practitioners		
Specialists (e.g. physician, paediatrician, etc)		
Other clinical staff (e.g. allied health workers, diabetes educators, counsellors)		
Administrative Staff		
Other(s) (please specify) _____ _____		